

SEAVINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at Seavington Community Shop/Café on
Tuesday 21st March 2023 at 6.50pm.

Present: Cllr A Doble (Chair), Cllr P Parsons, Cllr J Pendleton, Cllr C Reyland,
Cllr S Whitefield, County Cllr J Roundell-Greene,

Also Present: 4 members of the public

Questions and comments from members of the public

There were no members of the public present who wished to speak.

Reports from County & District Councillors

Members **NOTED** the March report (attached). Cllr Roundell-Greene has asked that an information pack for Parish Councils is produced regarding changes arising from the formation of the Unitary Authority from 1st April. It should be business as usual. Cllr Dance will continue in his Public Health role and Cllr Roundell-Greene has been appointed Associate Lead for Childrens Services.

A Seavington resident has contacted Cllr Roundell-Greene to ask if the stone village entry signs can be cleaned and about the lack of bus services in Seavington.

The role of the LCN was discussed.

Cllr Roundell-Greene left the meeting at 19.00

3667 Apologies:

District Cllr Crispin Raikes
County Cllr Adam Dance

3668 Declarations of Interest:

No interests were declared.

3669 Minutes:

Members unanimously **RESOLVED** the Minutes of the meeting held on 21 February 2023 as a correct record.

Proposer Cllr Parsons, **Seconded** Cllr Pendleton

3670 Chairman's Announcements:

The Chair reported the recent resignation of the Clerk. Following a discussion, the following temporary allocation of the clerk's roles was agreed to cover the interim period prior to the appointment of a replacement Clerk.

Responsible Financial Officer – Cllr Parsons

Agenda Writing – Cllr Doble
Minute Taking and Writing – Cllr Whitefield
Email Inbox monitoring and actioning – Cllr Doble

3671 Information Commission Office

There was no further information due to the Clerk's resignation. This item will be put on the next meeting agenda.

3672 Updates on the Current Village Planning matters:

Application No 22/03382/REM Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(Pending)**

Members **NOTED** that the footpath bordering this site is to be protected.

Application No 2/02853/HOU Detached Carport with Room Over, Hunters Barn School Lane Seavington St Michael, Ilminster, Somerset, TA19 0QD **(Pending)**

Members **NOTED** this application has been approved.

Application No 22/03141/HOU Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster.

Application No 21/02654/FUL Erection of buildings to store and facilitate the construction of carnival floats.

Application No 22/00610 Land at Upton Lane, Seavington St Michael

Planning Enforcement: 2 Southernways - continued use of the track and erection of the wooden fence and 5-bar gate - SSDC Planners refusing to enforce Refused Planning Application for residential use of the track.

Members **NOTED** there were no updates for the previous 4 items.

3673 Appointment of replacement Clerk

The option of whether to employ a locum clerk was discussed. A SALC locum clerk costs £22 per hour. Other options included employing someone on a temporary contract.

Members unanimously **RESOLVED** to:

- a) Continue to cover the clerk's roles as Minute **3670**
- b) Advertise for a replacement clerk using the previous advert and job description.
- c) Closing date for applications - Monday 10 April 2023.

- d) Shortlisting and composition of interview panel - Tuesday 11 April 2023.
- e) Interview date - Friday 14 April 2023.
- f) Place advert in as many of the following publications, websites, and places as possible:
Seavington News, Posters around village, Parish Website, Monitoring office emails, Local Facebook Groups, Indeed.com, Ilminster Free Press, SALC

Proposer Cllr A Doble, **Seconded** Cllr C Reyland

3674 Additional information on the following:

SID's and Community Speedwatch – The SIDs have recently been moved.

Highways issues – Cllr Parsons provided an update at the preceding Annual Meeting

Ranger Scheme - Cllr Reyland reported that the Ranger had carried out work in Davids Lane and will be asked if she can clean the village entrance stones.

Village Footpaths - Cllr Reyland provided an update at the preceding Annual Meeting

Rowdell Orchard – District Cllr Raikes had not received any further information. Contractors had recently cut the grass and made a good job. The three benches on site are owned by the Parish Council.

Cherry Tree Site Planting - Cllr Reyland responded to a question regarding the choice of tree stating that a weeping silver birch tree had been selected as a native variety.

Seavington Playing Field Association – Cllr Doble reported that a date needed to be agreed for the AGM. Tuesday 30 May was suggested.

Seavington Community Shop & Café – Cllr Parsons had nothing new to report.

3675 Finance Matters:

Balances: Current Account: £18,925.59
Savings Account £0.00

Date	Name	Chq	Invoice No	Ranger	Hire Cafe Hall / meetings	Insurance	Grass Cutting Playing Field	Village Grants	Clerk	Sundries	Non Precept Spending	VAT	Total
01/03/2023	SDDC Ranger	BACS	6000058614	£640.25								£128.05	£768.30
01/03/2023	SDDC Ranger	BACS	6000059119	£480.19								£96.04	£576.23
01/03/2023	SDDC Ranger	BACS	6000059404	£640.25								£128.05	£768.30
01/03/2023	SDDC Ranger	BACS	6000059001	£640.25								£128.05	£768.30
01/03/2023	SDDC Ranger	BACS	6000058427	£800.31								£160.06	£960.37
08/03/2023	SDDC Ranger	BACS	6000059656	£653.23								£130.65	£783.88
08/03/2023	Karen Buckley	13								£656.63			£656.63
09/03/2023	Chalmers & Co	BACS	8631							£406.00		£81.20	£487.20
09/03/2023	HMRC	DD								£289.60			£289.60

Members **NOTED** payment for the items of pre-authorized expenditure.

Date	Name	Chq	Invoice No	Ranger	Hire Cafe Hall / meetings	Insurance	Grass Cutting Playing Field	Village Grants	Clerk	Sundries	Non Precept Spending	VAT	Total
21/03/2023	Unlimited Web Hosting	14	987911042 & 987918015							£85.98		£17.20	£103.18

Members unanimously **RESOLVED** payment of the items of expenditure since the last meeting.

Proposer Cllr Whitefield **Seconded** Cllr Pendleton

Cllr Parsons advised that no payment had been made for the use of Seavington Community Shop/Café for Council meetings.

Members unanimously **RESOLVED** to donate £250 to Seavington Community Shop/Café for the use of their premises.

Proposer Cllr Parsons **Seconded** Cllr Reyland

3676 Date of next Meeting – Tuesday 18th April 2023

Cllr Pendleton will be unavailable on that date and gave his apologies.

Meeting closed at 19.35