



SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**

E-Mail: clerk@seavingtonparishcouncil.org.uk

NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Thursday 7th December 2023

To: To all members of **Seavington Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of **Seavington Parish Council** to be held at **Seavington Millennium Hall**, on **Tuesday 12th December 2023 at 6.30pm** when the following business will be transacted.

Yours faithfully

Sue Doble
Clerk - Parish Council

6.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting The Seavington' Parish's. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Somerset Councillors (limited to 10 minutes in total)

The Somerset Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

3749 To receive and agree any apologies for non-attendance:

3750 Declarations of Interest: E.g. Shop and Community Land Trust (CLT)

3751 To receive and approve minutes of the Parish Council from Tuesday 14th November 2023

3752 Chairman's Announcements:

3753 Clerks Updates:

3754 To receive updates on the Current Village Planning matters:

A. Application No 22/03382/REM Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(pending)**

B. Application No 22/03141/HOU Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster. **(pending)**

C. Application No 21/02654/FUL Erection of buildings to store and facilitate the construction of

carnival floats (update)

D. Application No 22/00610 Land at Upton Lane, Seavington St Michael (pending)

E. Application No: 23/02010/S73A – S73A application to vary condition 9 of planning approval 20/00732/FUL for Increase and variation of feedstock (to include additional farm, dairy waste, by-products and farmyard manure) and the installation of a dome on the digestate storage tank to the existing on-farm Anaerobic Digester (AD) plant.

F. Application No: 23/02185/FUL. Erection of a single dwelling and creation of associated access and parking. Alterations to existing access to serve Kelvin Cottage. (awaiting decision)

3755 Resolutions (Inc Planning – when applicable):

- A. To discuss and agree which quote to accept for the grass cutting for the playing field along with the play park, hall garden and shop garden for the year 2024.
- B. To discuss and agree what action is to be taken regarding the fruit trees at Rowdells Orchard further to the email received from a resident.
- C. To discuss and agree the renewal of the website management software.
- D. To discuss and agree the renewal process and fees of the website hosting and domain rental for March.
- E. To discuss and agree the transfer of Domain rental from Xilo to Unlimited Webhosting for seavingtonwebmuseum.org.uk Cost unknown until transfer is complete. **Cost for transferring theseavingtons.org in 2022 was £15.99**

3756 To receive any additional information (if any) on the following:

- A. SID's and Community Speedwatch - Cllr Pendleton
- B. Highways issues - Cllr Pendleton
- C. Ranger Scheme - Cllr Reyland
- D. Village Footpaths - Cllr Reyland
- E. Cherry Tree Site Planting - Cllr Reyland
- F. Seavington Playing Field Association - Cllr Doble
- G. Seavington Community Shop & Café - Cllr Parsons
- H. LCN - Cllr Pendleton
- I. Defibrillators in the two villages
- J. Volunteers and the free strimming course that the Parish Council has in hand with Somerset Council.

3757 Finance Matters:

A. Balances: Current Account: £_____ & Savings Account £_____

B. To note the items of expenditure that have been pre approvingly paid

Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Grants	Subscriptions	Clerk Wages	Clerk Additional Wages and Payroll	SPFA Clerk Wages	Clerk Training	Defibs	Sundries	VAT	Total	Reconciled	
02/10/2023		SALC Affiliation Fees	BACS	52	INV-2724						£161.40								£161.40	✓	
10/11/2023	243 217042	Halcyon-Landscape t/a K M Dike Nurseries	BACS	51	1835				£120.00										£24.00	£144.00	✓
28/11/2023		Clerks Salary - Including Increase Back Dated	BACS	54							£326.00	£156.75	£196.15							£678.90	✓
24/11/2023	372 067792	Whitefield Accountants - Clerk Payroll	BACS	55	INV-0413							£35.00							£7.00	£42.00	✓
04/12/2023	131 2544 12	Somerset Council - Ranger - November	BACS	56	30042033	£880.23													£176.05	£1,056.28	✓

C. To agree and note the items of expenditure and approve payments since the last meeting.

D. To look at and set the budget along with the Precept for 2024/2025.

3758 Date of next Meeting

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.