



# SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**  
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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

### **Wednesday 7<sup>th</sup> June 2023**

To: To all members of **Seavington Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of **Seavington Parish Council** to be held at **Seavington Village Hall**, on **Tuesday 13<sup>th</sup> June 2023 at 6.30pm** when the following business will be transacted.

Yours faithfully

Sue Doble  
Clerk - Parish Council

### **6.30pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting The Seavington' Parish's. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

#### **Reports from County Councillors (limited to 10 minutes in total)**

The County Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

- 3697 To receive and agree any apologies for non-attendance:**
- 3698 Declarations of Interest:** E.g. Shop and Community Land Trust (CLT)
- 3699 To receive and approve minutes of the Parish Council from Tuesday 16<sup>th</sup> May 2023**
- 3700 Chairman's Announcements:**
- 3701 Clerks Resolution updates:**  
The antivirus software on Clerks computer has expired.
- 3702 To receive updates on the Current Village Planning matters:**
- A. Application No 22/03382/REM** Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(Pending)**
  - B. Application No 22/03141/HOU** Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster. **(Pending)**
  - C. Application No 21/02654/FUL** Erection of buildings to store and facilitate the construction of carnival floats **(update)**
  - D. Application No 22/00610 Land at Upton Lane, Seavington St Michael (pending)**
  - E. Planning Enforcement:** 2 Southernways - continued use of the track and erection of the wooden fence and 5-bar gate - Planners refusing to enforce Refused Planning Application for residential use of the track.
- 3703 Resolutions (Inc Planning – when applicable):**
- A. Review and adoption of appropriate standing orders and financial regulations;
  - B. Review of the Council's complaints procedure;
  - C. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*);
  - D. To discuss and then agree if Councillors wish to attend any of the training course recently offered by SALC.
  - E. To discuss and then agree or disagree the possibility of a Coronation Bench be purchased.
  - F. To agree to purchase antivirus software for the Clerks computer.
  - G. To agree how the Clerks wage slips are to be received from the Accountant.
- 3704 To receive any additional information (if any) on the following:**
- A. SID's and Community Speedwatch - Cllr Pendleton
  - B. Highways issues – Cllr Pendleton
  - C. Ranger Scheme - Cllr Reyland
  - D. Village Footpaths - Cllr Reyland
  - E. Cherry Tree Site Planting - Cllr Reyland
  - F. Seavington Playing Field Association – Cllr Doble

- G. Seavington Community Shop & Café – Cllr Parsons  
H. Defibrillators in the two villages

**3705 Finance Matters:**

A. Balances: Current Account: £\_\_\_\_\_ & Savings Account £\_\_\_\_\_

B. To note the items of expenditure that have been pre approvingly paid

17/05/2023	983 9753 51	Seavington Village Shop & Café	BACS	7	N/A						£11.20	£2.24	£13.44
17/05/2023		Morrisons	BACS	7	N/A						£106.31		£106.31
17/05/2023	220 4302 31	Booker	BACS	7	N/A						£71.94	£4.51	£76.45
17/05/2023		BHIB - Insurance	BACS	8	N/A			£366.35					£366.35
19/05/2023	727 2558 21	Amazon - Clerk Stationery (Paid Andrew Doble)	BACS	9	N/A					£65.28		£13.05	£78.33
22/05/2023		Information Commissions Office	DD	10	N/A			£35.00					£35.00
25/05/2023		Clerks Wages	BACS	11	N/A					£612.00			£612.00
05/06/2023	131 2544 12	Somerset Council - Ranger - April	BACS										£0.00
05/06/2023	131 5051 20	Parsons Landscapes Ltd - May	BACS										£0.00

C. To agree and note the items of expenditure and approve payments since the last meeting.

To reimburse Cllr Doble for the Indeed advert for the Clerks job.

05/06/2023		Indeed - Advert for Clerk Job
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**3706 Date of next Meeting – Tuesday 18<sup>th</sup> July 2023**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.