



# SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**

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## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

**Wednesday 9<sup>th</sup> April 2025**

To: To all members of **Seavington Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of **Seavington Parish Council** to be held at **Seavington Millennium Hall**, on **Tuesday 15<sup>th</sup> April 2025 at 6.30pm** when the following business will be transacted.

Yours faithfully

*Sue Doble*

Clerk/RFO - Parish Council

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit or the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

Please note that this meeting will be recorded for minuting purposes.

### **6.30pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total (3 minutes per person)).**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting The Seavington Parish's. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

#### **Reports from Somerset Councillors (limited to 10 minutes in total)**

The Somerset Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

**3898 To receive and agree any apologies for non-attendance:**

**3899 Declarations of Interest: E.g. Shop and Community Land Trust (CLT)**

**3900 To receive and approve minutes of the Parish Council Meeting held on the Tuesday 18<sup>th</sup> March 2025.**

**3901 Clerks Updates:**

**3902 To receive updates on the Current Village Planning matters:**

- A. Application No 22/03382/REM** Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. (awaiting decision)
- B. Application No 21/02654/FUL** Erection of buildings to store and facilitate the construction of carnival floats (awaiting decision)
- C. Application No 22/00610** Land at Upton Lane, Seavington St Michael (awaiting decision)
- D. Application No: 25/00433/FUL** The formation of a new residential access and parking on agricultural land at 3 Council Houses, West Street, Seavington St Mary, Ilminster, Somerset, TA19 0QU.

**3903 Resolutions (Inc Planning - when applicable):**

- A.** To **DISCUSS** and **RESOLVE** Planning Application No: 25/00704/HOU Change existing brick external finish to render. Luccombe, New Road, Seavington St Mary, Ilminster, Somerset, TA19 0QQ.
- B.** To **DISCUSS** and **RESOLVE** Planning Application No: 25/00811/PAMB Prior Approval for the change of use and conversion of existing agricultural building to form No.1 dwelling. Gummers Castle, Old A303, Seavington St Michael, Ilminster, Somerset, TA19 0QB.
- C.** To **DISCUSS** and **RESOLVE** the proposed External Communication Policy.
- D.** To **DISCUSS** and **RESOLVE** the quote received for litter/dog bin emptying.
- E.** To **DISCUSS** and **RESOLVE** the renewal of SALC membership and payment of their fees.
- F.** To **RECEIVE** and **NOTE** the Annual Internal Audit Report for the year 2024/25.
- G.** To **AGREE** and **APPROVE** the Section 1 Annual Governance Statement for the year 2024/25.
- H.** To **AGREE** and **APPROVE** the Section 2 Accounting Statements for the year 2024/25.
- I.** To **AGREE** and **APPROVE** the Explanation of Variances – pro forma.
- J.** To **AGREE** and **APPROVE** the Bank Reconciliation – pro forma.
- K.** To **AGREE** and **APPROVE** the Confirmation of the Dates of the Period for the Exercise of Public Rights.
- L.** To **AGREE** and **APPROVE** the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return.
- M.** To **AGREE** and **APPROVE** the Asset Register for 2024/25.
- N.** To **AGREE** and **APPROVE** the VAT which is to be reclaimed for the year 2024/25.
- O.** To **RECEIVE** and **NOTE** the Annual Accounts and Financial Report from the Seavington News.
- P.** To **DISCUSS** and **APPROVE** the overtime worked by the Clerk in March 2025 (6 hours & 24 minutes).

**3904 To receive any additional information (if any) on the following:**

- A.** SID's and Community Speed Watch – Cllr England
- B.** Highways issues – Cllr Taylor
- C.** Ranger Scheme - Cllr Reyland
- D.** Village Footpaths - Cllr England
- E.** Seavington Playing Field Association - Cllr Doble
- F.** Seavington Community Shop & Café - Clerk
- G.** LCN - Clerk
- H.** Village Facebook Group - Cllr Broad
- I.** Village Flooding

**3905 Finance Matters:**

- A.** Balances:
  - Current Account: £
  - Savings Account: £
  - Reserves Account: £

- B.** To note the items of expenditure that have been pre-approvingly paid.

TOTALS										£9,248.30	£277.00	£405.08	£4,160.04	£4,466.99	£3,341.99	£203.78	£285.00	£25.00	£210.00	£138.87	£30.13	£1,765.17	£4,773.59	£0.00	£3,847.68	£4.25	£4,672.36	£37,895.23	
Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing	Maintenance	Assets Purchased	Subscriptions	Payroll	Training	Audit	Website & Emails	Stationery	Sundries	Clerks Wages	Clerks HMRC	Clerks Wages	Bank Charges	VAT	Total	Date Left Bank				
18-Mar-25		Lloyds Bank - Service Charges																						£4.25	£4.25	18-Mar-25			
24-Mar-25		Mrs S Doble - Aspl Safety Limited	BACS	82	524918													£284.40							£284.40	26-Mar-25			
28-Mar-25		Clerks Wages	BACS	83															£419.53					£626.07	£1,045.50	28-Mar-25			
24-Mar-25	372 067732	Whitefields Accountants	BACS	84	INV-0765								£20.00												£4.00	£24.00	29-Mar-25		

TOTALS										£0.00	£28.00	£0.00	£204.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£40.80	£272.80	
Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Maintenance	Assets Purchased	Subscriptions	Payroll	Training	Audit	Website & Emails	Stationery	Sundries	Clerks Wages	Clerks HMRC	Clerks Wages	Bank Charges	VAT	Total	Date Left Bank								
01-Apr-25		Sevington Millennium Hall	BACS	1	250408			£28.00																			£28.00	02-Apr-25					
31-Mar-25	131 5051 20	Parsons Landscapes Limited	BACS	2					£204.00																		£40.80	£244.80					

C. To agree and note the items of expenditure and approve payments since the last meeting.

**3906**      **Date of next Meeting: 20<sup>th</sup> May 2025**