



SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**

E-Mail: clerk@seavingtonparishcouncil.org.uk

NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Thursday 11th April 2024

To: To all members of **Seavington Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of **Seavington Parish Council** to be held at **Seavington Millennium Hall**, on **Tuesday 16th April 2024 at 6.30pm** when the following business will be transacted.

Yours faithfully

Sue Doble
Clerk - Parish Council

Please note that this meeting will be recorded for minuting purposes.

6.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting The Seavington' Parish's. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Somerset Councillors (limited to 10 minutes in total)

The Somerset Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

3791 To receive and agree any apologies for non-attendance:

3792 Declarations of Interest: E.g. Shop and Community Land Trust (CLT)

3793 To receive and approve minutes of the Parish Council from Tuesday 19th March 2024

3794 Chairman's Announcements:

3795 Clerks Updates:

3796 To receive updates on the Current Village Planning matters:

A. Application No 22/03382/REM Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(pending)**

B. Application No 21/02654/FUL Erection of buildings to store and facilitate the construction of carnival floats **(update)**

C. Application No 22/00610 Land at Upton Lane, Seavington St Michael **(pending)**

D. Application No: 23/02010/S73A – S73A application to vary condition 9 of planning approval 20/00732/FUL for Increase and variation of feedstock (to include additional farm, dairy waste, by-products and farmyard manure) and the installation of a dome on the digestate storage tank to the existing on-farm Anaerobic Digester (AD) plant.

E. Application No: 23/02185/FUL. Erection of a single dwelling and creation of associated access and parking. Alterations to existing access to serve Kelvin Cottage. **(awaiting decision)**

3797 Resolutions (Inc Planning – when applicable):

A. To DISCUSS and RESOLVE the email received from Somerset Council regarding Sandbags and the possibility of setting up a Flood Community Emergency Plan.

B. To RECEIVE and NOTE the Annual Internal Audit Report for the year 2023/24

C. To AGREE and APPROVE the Section 1 Annual Governance Statement for the year 2023/24

D. To AGREE and APPROVE the Section 2 Accounting Statements for the year 2023/24

E. To AGREE and APPROVE the VAT which is to be reclaimed for the year 2023/24

F. To APPROVE and ACCEPT The Seavingtons' News Accounts for the year 2023/24

3798 To receive any additional information (if any) on the following:

A. SID's and Community Speedwatch - Cllr Pendleton

B. Highways issues - Cllr Pendleton

C. Ranger Scheme - Cllr Reyland

D. Village Footpaths - Cllr Reyland

E. Seavington Playing Field Association - Cllr Doble

F. Seavington Community Shop & Café - Cllr Parsons

G. LCN - Cllr Pendleton

H. Defibrillators in the two villages – update regarding training course.

I. Volunteers and the free strimming course that the Parish Council has in hand with Somerset Council.

3799 Finance Matters:

A. Balances: Current Account: £_____ & Savings Account £_____

B. To note the items of expenditure that have been pre approvingly paid

Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Grants	Subscriptions	Clerks Wages	Payroll	HMRC - Clerk	Clerks Overtime	SPFA Clerks Wages	Clerk Training	Defibs	Website & Emails	Sundries	VAT	Total	Reconciled	
08/03/2024	989 6684 23	Unlimited Webhosting	BACS	75	988001852														£39.90	£19.98	£0.25	£119.88	✓	
15/03/2024	220 4302 31	Tesco	BACS	76																		£1.50	✓	
28/03/2024		Clerks Salary	BACS	77								£326.00		£37.69		£492.10							£780.41	✓
28/03/2024		Clerks Holiday Pay	BACS	77								£606.85											£606.85	✓
28/03/2024		HMRC - Clerk	BACS	77										£37.69									£37.69	✓
29/03/2024		SALC - Clerk Training Course - Audit	BACS	79	INV-2994												£35.00						£35.00	✓
12/03/2024	372 067792	Whitefield Accountants - Clerk Payroll	BACS	80	INV-0495								£20.00										£4.00	✓

Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Grants	Subscriptions	Clerks Wages	Payroll	HMRC - Clerk	Clerks Overtime	SPFA Clerks Wages	Clerk Training	Defibs	Website & Emails	Sundries	VAT	Total	Date Left Bank		
01/04/2024		Seavington Playing Fields Association - Venue	BACS	2	240407			£24.00															£24.00	05/04/2024	
05/04/2024	727 255821	Amazon - Folder	BACS	1	GB4281YBAEUI																	4.97	£0.99	£5.96	08/04/2024

C. To agree and note the items of expenditure and approve payments since the last meeting.

3800 Date of next Meeting

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photographic equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.