



SEAVINGTON PARISH COUNCIL

0Clerk to the Parish **Sue Doble**
E-Mail: clerk@seavingtonparishcouncil.gov.uk

NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Wednesday 12th July 2023

To: To all members of **Seavington Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of **Seavington Parish Council** to be held at **Seavington Village Hall**, on **Tuesday 18th July 2023 at 6.30pm** when the following business will be transacted.

Yours faithfully

Sue Doble
Clerk - Parish Council

6.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting The Seavington' Parish's. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from County Councillors (limited to 10 minutes in total)

The County Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

3707 To receive and agree any apologies for non-attendance:

3708 Declarations of Interest: E.g. Shop and Community Land Trust (CLT)

3709 To receive and approve minutes of the Parish Council from Tuesday 13th June 2023

3710 Chairman's Announcements:
Clerks Review Update

3711 Clerks Updates:

- A. The antivirus software on Clerks computer has been purchased and installed.
- B. Information has been received from Somerset Wildlife Trust – Climate Adaptation Toolkit
- C. Clerks computer keyboard.
- D. Email to Mrs Clarke

3712 To receive updates on the Current Village Planning matters:

- A. Application No 22/03382/REM** Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(Pending)**

- B. Application No 22/03141/HOU** Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster. **(Pending)**
- C. Application No 21/02654/FUL** Erection of buildings to store and facilitate the construction of carnival floats **(update)**
- D. Application No 22/00610 Land at Upton Lane, Seavington St Michael (pending)**
- E. Planning Enforcement:** 2 Southernaways - continued use of the track and erection of the wooden fence and 5-bar gate - Planners refusing to enforce Refused Planning Application for residential use of the track.

3713 Resolutions (Inc Planning – when applicable):

- A. Review and adoption of appropriate standing orders and financial regulations;
- B. Review of the Council’s complaints procedure;
- C. Review of the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*);
- D. To discuss and agree as to whether to display Parish Council Agendas and Minutes on all three notice boards.
- E. To agree that the Clerk can purchase some plastic wallets.
- F. To discuss and agree the purchase of external hard drive for the Clerks computer backups.
- G. To resolve the purchase of Defibrillators in the two villages and agree installation location.
- H. To resolve where the future Parish Council meetings are to be held.

3714 To receive any additional information (if any) on the following:

- A. SID’s and Community Speedwatch - Cllr Pendleton
- B. Highways issues – Cllr Pendleton
- C. Ranger Scheme - Cllr Reyland
- D. Village Footpaths - Cllr Reyland
- E. Cherry Tree Site Planting - Cllr Reyland
- F. Seavington Playing Field Association – Cllr Doble
- G. Seavington Community Shop & Café – Cllr Parsons
- H. Defibrillators in the two villages
- I. Volunteers and the free strimming course that the Parish Council has in hand with Somerset Council.
- J. Information received regarding “Complying with the Biodiversity Duty”

3715 Finance Matters:

- A. Balances: Current Account: £_____ & Savings Account £_____
- B. To note the items of expenditure that have been pre approvingly paid

Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Grants	Clerk	Sundries	VAT	Total	Reconciled
05/06/2023	IE98 209 58W	Indeed - Advert for Clerk Job	BACS	12	76854604							£10.00		£10.00	<input checked="" type="checkbox"/>
05/06/2023	131 5051 20	Parsons Landscapes Ltd - May	BACS	13	16783				£750.40			£150.08		£900.48	<input checked="" type="checkbox"/>
18/06/2023	GB100203211	ESET UK - Clerks Computer	BASC	14	15670727							£69.98	£14.00	£83.98	<input checked="" type="checkbox"/>
28/06/2023		SALC Clerk Training Course	BASC	15	2304						£90.00			£90.00	<input checked="" type="checkbox"/>
28/06/2023		Clerks Salary	BACS	16							£306.00			£306.00	<input checked="" type="checkbox"/>
28/06/2023	131 2544 12	Somerset Council - Ranger - April	BACS	17	30017578	£528.14						£105.63		£633.77	<input checked="" type="checkbox"/>
28/06/2023	372 067792	Whitefield Accountants - Clerk Payroll	BACS	18	316						£40.00		£8.00	£48.00	<input checked="" type="checkbox"/>
10/07/2023	131 2544 12	Somerset Council - Ranger - May & June	BACS	19	30020430	£1,408.37							£281.67	£1,690.04	<input type="checkbox"/>
10/07/2023	131 5051 20	Parsons Landscape Ltd - June	BACS	20	16852				£615.40				£123.08	£738.48	<input type="checkbox"/>

- C. To agree and note the items of expenditure and approve payments since the last meeting.

3716 Date of next Meeting – Tuesday 19th September 2023

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.