



# SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Vacant**  
E-Mail: [clerk@seavingtonparishcouncil.gov.uk](mailto:clerk@seavingtonparishcouncil.gov.uk)

## NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

### **Monday 13th March 2023**

To: To all members of **Seavington Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of **Seavington Parish Council** to be held at **The Seavington Community Shop & Cafe**, on **Tuesday 21st March 2023 at 6.30pm** when the following business will be transacted.

Yours faithfully

Andrew Doble  
Parish Council Chair

### **6.30pm – Prior to the start of the meeting**

#### **Questions and comments from members of the public (limited to 20 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting The Seavington' Parish's. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

#### **Reports from County & District Councillors (limited to 10 minutes in total)**

The County & District Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

- 3667 To receive and agree any apologies for non-attendance:
- 3668 **Declarations of Interest:** E.g. Shop and Community Land Trust (CLT)
- 3669 To receive and approve minutes of the Parish Council from Tuesday 21<sup>st</sup> February 2023
- 3670 **Chairman's Announcements:**
- A. Resignation of Clerk
  - B. Allocation of Clerk Roles prior to Temporary Clerk appointment
    - i. Responsible Financial Officer
    - ii. Agenda Writing
    - iii. Minute Taking and Writing
    - iv. Email Inbox monitoring and actioning
- 3671 **Clerks Resolution updates:**
- A. Information Commission Office
- 3672 To receive updates on the Current Village Planning matters:
- A. **Application No 22/03382/REM** Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(Pending)**
  - B. **Application No 22/03141/HOU** Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster. **(Pending)**
  - C. **Application No 21/02654/FUL** Erection of buildings to store and facilitate the construction of carnival floats **(update)**
  - D. **Application No 2/02853/HOU** Detached Carport with Room Over, Hunters Barn School Lane Seavington St Michael, Ilminster, Somerset, TA19 0QD **(Pending)**
  - E. **Application No 22/00610** Land at Upton Lane, Seavington St Michael **(pending)**
  - F. **Planning Enforcement:** 2 Southernways - continued use of the track and erection of the wooden fence and 5-bar gate - SSDC Planners refusing to enforce Refused Planning Application for residential use of the track.
- 3673 **Resolutions (Inc Planning – when applicable):**
- A. Community Shop update: Request for grant.
  - B. To decide between appointing a SALC locum clerk or employing someone on a temporary contract
  - C. To appoint a temporary clerk based on resolution (B)
  - D. To agree the method of appointing a permanent clerk
    - i. To discuss and agree/disagree for Chairman to design advertisements for the following (Suggestions):
      - i. Seavington News
      - ii. Chard & Ilminster
      - iii. Western Gazette
      - iv. Posters around village
      - v. Website
      - vi. Monitoring office emails
      - vii. Local Facebook Groups
      - viii. Indeed.com
    - ii. To agree advert approval date (Tuesday 18<sup>th</sup> April)
    - iii. To agree deadline for applicant applications via Email

**3674 To receive any additional information (if any) on the following:**

- A. SID's and Community Speedwatch
- B. Highways issues – Cllr Parsons
  - a. Meeting with Rebecca Vaughan - Tuesday 14<sup>th</sup> March @ 10:00am
- C. Ranger Scheme - Cllr Reyland
- D. Village Footpaths - Cllr Reyland
- E. Rowdell Orchard - District Cllr Raikes
- F. Cherry Tree Site Planting - Cllr Reyland
- G. Seavington Playing Field Association – Cllr Doble
- H. Seavington Community Shop & Café – Cllr Parsons

**3675 Finance Matters:**

- A. Balances: Current Account: £\_\_\_\_\_ & Savings Account £\_\_\_\_\_
- B. To note the items of expenditure that have been pre approvingly paid

Date	Name	Chq	Invoice No	Ranger	Hire Cafe Hall / meetings	Insurance	Grass Cutting Playing Field	Village Grants	Clerk	Sundries	Non Precept Spending	VAT	Total
01/03/2023	SSDC Ranger	BACS	6000058614	£640.25								£128.05	£768.30
01/03/2023	SSDC Ranger	BACS	6000059119	£480.19								£96.04	£576.23
01/03/2023	SSDC Ranger	BACS	6000059404	£640.25								£128.05	£768.30
01/03/2023	SSDC Ranger	BACS	6000059001	£640.25								£128.05	£768.30
01/03/2023	SSDC Ranger	BACS	6000058427	£800.31								£160.06	£960.37
08/03/2023	SSDC Ranger	BACS	6000059656	£653.23								£130.65	£783.88
08/03/2023	Karen Buckley	13								£656.63			£656.63
09/03/2023	Chalmers & Co	BACS	8631							£406.00		£81.20	£487.20
09/03/2023	HMRC	DD								£289.60			£289.60

- C. To agree and note the items of expenditure and approve payments since the last meeting

Date	Name	Chq	Invoice No	Ranger	Hire Cafe Hall / meetings	Insurance	Grass Cutting Playing Field	Village Grants	Clerk	Sundries	Non Precept Spending	VAT	Total
21/03/2023	Unlimited Web Hosting	14	987911042 & 987918015							£85.98		£17.20	£103.18

**3676 Date of next Meeting – Tuesday 18<sup>th</sup> April 2023**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.