



SEAVINGTON PARISH COUNCIL

Clerk to the Parish Sue Doble
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NOTICE OF MEETING

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by noon the previous Friday would enable a full response when appropriate to be given.

Members of the public will be able to participate informally from 6.30pm to allow discussion/comment of agenda items. Those wishing to address the Council during the meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that the appropriate arrangements can be made.

Wednesday 15th October 2025

To: To all members of **Seavington Parish Council**

Ladies & Gentlemen:

You are summoned to attend a meeting of Seavington Parish Council to be held at **Seavington Millennium Hall**, on **Tuesday 21st October 2025 at 6.30pm** when the following business will be transacted.

Yours faithfully

Sue Doble

Clerk/RFO - Seavington Parish Council

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit or the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting. Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

Please note that this meeting will be recorded for minuting purposes.

6.30pm – Prior to the start of the meeting

Questions and comments from members of the public (limited to 20 minutes in total (3 minutes per person)).

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting The Seavington' Parish's. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

Reports from Somerset Councillors (limited to 10 minutes in total)

The Somerset Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

- 3953 To receive and agree any apologies for non-attendance:
- 3954 Potentially Co-Opt a new Councillor & to complete necessary paperwork and forms.
- 3955 Declarations of Interest: E.g. Shop and Community Land Trust (CLT).
- 3956 To receive and approve the minutes of the Parish Council Meeting held on Tuesday 16th September 2025.

3957 To receive and approve the minutes of the Extra-Ordinary Parish Council Meeting held on Tuesday 23rd September 2025.

3958 Clerks Updates:

3959 To receive updates on the Current Village Planning matters:

- A. Application No 22/03382/REM Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. (awaiting decision)
- B. Application No 21/02654/FUL Erection of buildings to store and facilitate the construction of carnival floats (awaiting decision)
- C. Application No 22/00610 Land at Upton Lane, Seavington St Michael (awaiting decision)
- D. Application 25/01888/HOU Replacement of existing single storey extension, with new part two storey and part single storey side extension to existing property. 1 West Street Corner, West Street, Seavington St Mary, Ilminster, Somerset. TA19 0QU (awaiting decision)
- E. Application 25/02072/FUL – Re-roofing of existing factory including the installation of solar PV panels together with the erection of a screening structure to existing water tanks externally. Branston Potatoes, Upton Lane, Seavington St Michael, Ilminster, Somerset, TA19 0QB

3960 Resolutions (Inc Planning - when applicable):

- A. To DISCUSS and ELECT a new Vice Chairman for Seavington Parish Council.
- B. To DISCUSS and ELECT a Councillor to take on social media responsibilities.
- C. To DISCUSS and APPROVE the Clerks overtime of 1 hour and 16 minutes for September 2025.
- D. To DISCUSS and APPROVE the signing of the agreement with Somerset Council regarding the placement and use of SID's within the parish.
- E. To DISCUSS and APPROVE the IT Policy.
- F. To DISCUSS and APPROVE the Grant Policy

3961 To receive any additional information (if any) on the following:

- A. SID's and Community Speed Watch – Cllr England
- B. Highways issues – Cllr Taylor
- C. Ranger Scheme - Cllr Reyland
- D. Village Footpaths - Cllr England
- E. Seavington Playing Field Association - Cllr Doble
- F. Seavington Community Shop & Café – Cllr Taylor
- G. LCN - Clerk
- H. Village Facebook Group
- I. Village Flooding

3962 Finance Matters:

A. Balances:

Current Account: £
Savings Account: £
Reserves Account: £

B. To note the items of expenditure that have been pre-approvingly paid.

14-Oct-25		14/10/2025				£5,409.59	£3,944.50	£224.00	£0.00	£505.60	£0.00	£0.00	£309.04	£125.00	£0.00	£210.00	£22.99	£14.50	£108.88	£3,176.27	£1.84	£1,686.90	£25.50	£1,967.09	£17,731.70
Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Grass Cutting Playing Field	Meeting Venue Hire	Bin Emptying	Insurance	Maintenance	Assets Purchased	Subscriptions	Payroll	Training	Audit	Website & Emails	Stationery	Sundries	Clerks Wages	Clerks HMRC	SPFA Clerks Wages	Bank Charges	VAT	Total
17-Sep-25	440 498250	PKF Littlejohn LLP	BACS	30	SB20252083											£210.00									£252.00
19-Sep-25		Lloyds Bank - Charges	Direct																				£4.25		£4.25
19-Sep-25		Seavington Millennium Hall	BACS	31	250923			£14.00																	£14.00
28-Sep-25		Mrs S Doble - Clerks Wages	BACS	32																£553.11		£291.69			£844.80
02-Oct-25		Seavington Millennium Hall	BACS	33	251005			£56.00																	£56.00
30-Sep-25	131 505120	Parsons Landscapes Limited	BACS	34	18371	£692.16	£847.50																	£307.93	£1,847.55
14-Oct-25	220 430231	Tesco - Stationery	D/Card	35																				£0.82	£4.90

C. To agree and note the items of expenditure and approve payments since the last meeting. To approve the Clerks milage expenses – travel to and from Taunton Race Course for the Somerset Prepared Community Resilience Day.

3963 Date of next Meeting: Tuesday 18th November 2025