



SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**
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Minutes of the Parish Council meeting held at in the Grounds of Seavington Village Hall on Tuesday 13th June 2023 at 6.50pm.

Present:

Cllr A Doble (Chair), Cllr J Pendleton, Cllr P Parsons, Cllr C Reyland, Cllr Dance, Mrs S Doble (Clerk)

Also Present:

There were no members of the public present

Questions and comments from members of the public

There were no members of the public present who wished to speak.

Reports from Somerset Councillors

Cllr Dance gave his report.

Cllrs Dance left the meeting at 6.55pm

3697 To receive and agree any apologies for non-attendance:

Cllr S Whitefield and Cllr Roundell-Greene have sent apologies

3698 Declarations of Interest:

Cllrs Parsons and Pendleton have shares in the community Shop. Cllrs Parsons and Pendleton both have shares in the CLT

3699 To receive and approve minutes of the Parish Council from Tuesday 16th May 2023

Members unanimously **RESOLVED** the Minutes of the meeting held on 16th May 2023 as a correct record and signed.

Proposer Cllr Pendleton Seconded Cllr Reyland

3700 Chairman's Announcements:

No announcements were made

3701 Clerks Resolution updates:

The Clerk reported that the Antivirus software on the Clerks computer has expired.

3702 Updates on the Current Village Planning matters:

- A. Application No 22/03382/REM** Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(Pending)**
Members **NOTED** there were no updates

- B. **Application No 22/03141/HOU** Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster. **(Pending)**
Members **NOTED** there were no updates.
- C. **Application No 21/02654/FUL** Erection of buildings to store and facilitate the construction of carnival floats **(update)**
Members **NOTED** there were no updates
- D. **Application No 22/00610/REM Land at Upton Lane, Seavington St Michael (pending)**
Members **NOTED** there were no updates
- E. **Planning Enforcement:** 2 Southernaways - continued use of the track and erection of the wooden fence and 5-bar gate – Somerset Council Planners refusing to enforce Refused Planning Application for residential use of the track.
Members **NOTED** there were no updates

3703 Resolutions (Inc Planning – when applicable):

- A. Review and adoption of appropriate standing orders and financial regulations;
Referred to next meeting
- B. Review of the Council’s complaints procedure;
Referred to next meeting
- C. Review of the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*);
Referred to next meeting
- D. To discuss and then agree if Councillors wish to attend any of the training course recently offered by SALC.
Members unanimously **RESOLVED** that no Cllrs wish to attend any training courses at the present time.
Proposed Cllr Parsons Seconded Cllr Reyland
- E. To discuss and then agree or disagree the possibility of a Coronation Bench be purchased.
Members unanimously **RESOLVED** that the purchase of a Coronation Bench is not required.
Proposed Cllr Parsons Seconded Cllr Pendleton
- F. To agree to purchase antivirus software for the Clerks computer.
Members unanimously **RESOLVED** to purchase Eset Advance Security for three years at a price of £83.98. Clerk to purchase and to be reimbursed accordingly.
Proposed Cllr Pendleton Seconded Cllr Reyland
- G. To agree how the Clerks wage slips are to be received from the Accountant.
Members unanimously **RESOLVED** that the Clerks wage slips are to be sent direct to the Clerk. They are then to be filed confidentially as per the SALC Financial Policy, it was also noted that no Councillor has any authorisation to receive or store these. They may view them from the confidential folder if a genuine reason is provided. A ‘blanked’ version is to be kept in the accounts folder and this will be viewable by Councillors and Public at request. Any overtime is to be agreed at the next meeting and will be paid a month in arrears. The Chair is

to advise the Accountant of any overtime payable.
Proposed Cllr Doble Seconded Cllr Reyland

3704 To receive any additional information (if any) on the following:

- A. SID's and Community Speedwatch - Cllr Pendleton
Nothing to report
- B. Highways issues – Cllr Pendleton
Some potholes within the village have been marked for repairs.
Work outside Beech House has now been completed.
- C. Ranger Scheme - Cllr Reyland
Ranger has been asked to paint telephone box, rub down seats for painting.
Wild area to be trimmed
- D. Village Footpaths - Cllr Reyland
Somerset Council have cut and cleared some footpaths.
- E. Cherry Tree Site Planting - Cllr Reyland
Nothing to report
- F. Seavington Playing Field Association – Cllr Doble
Nothing to report
- G. Seavington Community Shop & Café – Cllr Parsons
Nothing to report
- H. Defibrillators in the two villages
Nothing to report

3705 Finance Matters:

A. Balances: Current Account: £20,864.64 & Savings Account £18,831.69

B. To note the items of expenditure that have been pre approvingly paid

17/05/2023	983 9753 51	Seavington Village Shop & Café	BACS	7	N/A							£11.20	£2.24	£13.44
17/05/2023		Morrisons	BACS	7	N/A							£106.31		£106.31
17/05/2023	220 4302 31	Booker	BACS	7	N/A							£71.94	£4.51	£76.45
17/05/2023		BHIB - Insurance	BACS	8	N/A			£366.35						£366.35
19/05/2023	727 2558 21	Amazon - Clerk Stationery (Paid Andrew Doble)	BACS	9	N/A					£65.28			£13.05	£78.33
22/05/2023		Information Commissions Office	DD	10	N/A			£35.00						£35.00
25/05/2023		Clerks Wages	BACS	11	N/A					£612.00				£612.00
05/06/2023	131 2544 12	Somerset Council - Ranger - April	BACS											£0.00
05/06/2023	131 5051 20	Parsons Landscapes Ltd - May	BACS											£0.00

Proposed Cllr Pendleton Seconded Cllr Parsons

C. To agree and note the items of expenditure and approve payments since the last meeting.
 To reimburse Cllr Doble for the Indeed advert for the Clerks job.

05/06/2023		Indeed - Advert for Clerk Job
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Proposed Cllr Pendleton Seconded Cllr Reyland

Clerk to investigate with the Lloyds Bank the possibility of having a Parish Council debit card.

Last years accounts (2022/23) accounts have come back from the internal auditor and can be viewed at Cllr Parsons house with prior notice. They have also been uploaded onto the website.

3706 Date of next Meeting – Tuesday 18th July 2023

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.

Items for next Agenda:

The purchase of an external hard drive for Clerks computer.

Meeting Closed at 8.30