



SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**

E-Mail: clerk@seavingtonparishcouncil.org.uk

Minutes of the Parish Council meeting held in Seavington Millennium Hall on Tuesday 16th April 2024 at 6.30pm.

Present:

Cllr A Doble (Chair), Cllr J Pendleton, Cllr Parsons, Cllr C Reyland, Cllr England, Cllr Dance, Mrs S Doble (Clerk)

Also Present:

There was 1 member of the public present.

Questions and comments from members of the public

A resident asked about the ditch at top of Upton Lane, he explained that the reason the water doesn't drain away is because the gullies are totally blocked. Cllr Pendleton agreed to report this to Lee Norman at Highways.

The member of the public left the meeting at 6.42pm

Reports from Somerset Councillors (limited to 10 minutes in total)

The Somerset Councillors are invited to give short oral or written reports on matters affecting Seavington Parish. Members of the public, as well as Councillors, may ask questions or make comments on matters raised.

Somerset Cllrs report will be forwarded later on this week, which will then be uploaded onto The Seavingtons website.

3791 To receive and agree any apologies for non-attendance:

Cllr Taylor sent her apologies

3792 Declarations of Interest: E.g. Shop and Community Land Trust (CLT)

3793 To receive and approve minutes of the Parish Council from Tuesday 19th March 2024

Members unanimously **RESOLVED** that the Minutes of the meeting held on Tuesday 19th March 2024 as a correct record and signed.

Proposed Cllr Parsons **Seconded** Cllr Reyland

3794 Chairman's Announcements:

3795 Clerks Updates:

The Clerk Report the following:

- The accounts have gone for internal audit with Ray Thorogood and these have now been returned.
- The purchase of a new folder for 2024-25 accounts
- Received the annual renewal for the Information Commissioners Office (ICO) and this will renew on the 18th May 2024 at £40.00, however as we pay by Direct Debit there is a discount of £5.00.
- The Business Rates Invoice for the Village Car Park has been received from Somerset Council which is zero rated.
- The Clerk asked if she is able to pay for the grass cutting of the field when the invoice is received. The Clerk was given authorisation to pay the invoice upon receipt.

3796 To receive updates on the Current Village Planning matters:

A. Application No 22/03382/REM Reserved Matters for the approval of appearance, landscaping,

layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(pending)**

B. Application No 21/02654/FUL Erection of buildings to store and facilitate the construction of carnival floats **(update)**

C. Application No 22/00610 Land at Upton Lane, Seavington St Michael (pending)

D. Application No: 23/02010/S73A – S73A application to vary condition 9 of planning approval 20/00732/FUL for Increase and variation of feedstock (to include additional farm, dairy waste, by-products and farmyard manure) and the installation of a dome on the digestate storage tank to the existing on-farm Anaerobic Digester (AD) plant.

E. Application No: 23/02185/FUL. Erection of a single dwelling and creation of associated access and parking. Alterations to existing access to serve Kelvin Cottage. **(awaiting decision)**

Members noted that there was nothing to report on the above outstanding applications.

3797

Resolutions (Inc Planning – when applicable):

A. To DISCUSS and RESOLVE the email received from Somerset Council regarding Sandbags and the possibility of setting up a Flood Community Emergency Plan.

It was agreed that this matter is not relevant to our villages, as it is more aimed at the Levels and high-risk areas.

Proposed Cllr Doble **Seconded** Cllr Pendleton

B. To RECEIVE and NOTE the Annual Internal Audit Report for the year 2023/24

Members unanimously **RESOLVED** that the Annual Internal Report for the year 2023/24 as correct.

Proposed Cllr England **Seconded** Cllr Pendleton

C. To AGREE and APPROVE the Section 1 Annual Governance Statement for the year 2023/24

Members unanimously **RESOLVED** that the Section 1 Annual Governance Statement for the year 2023/24 as correct.

Proposed Cllr Reyland **Seconded** Cllr Parsons

D. To AGREE and APPROVE the Section 2 Accounting Statements for the year 2023/24

Members unanimously **RESOLVED** that the Section 2 Accounting Statement for the year 2023/24 as correct.

Proposed Cllr Pendleton **Seconded** Cllr England

E. To AGREE and APPROVE the VAT which is to be reclaimed for the year 2023/24.

Members unanimously **RESOLVED** that the VAT which is to be reclaimed for the year 2023/24 as correct.

Proposed Cllr Parsons **Seconded** Cllr Pendleton

F. To APPROVE and ACCEPT The Seavingtons' News Accounts for the year 2023/24.

This matter has been deferred to the next meeting.

3798

To receive any additional information (if any) on the following:

A. SID's and Community Speedwatch - Cllr Pendleton

Nothing to report

B. Highways issues - Cllr Pendleton

Cllr Pendleton will chase Somerset Council regarding the ditch in Rocksmead Lane.

C. Ranger Scheme - Cllr Reyland

Karen did not attend 11th May 2024.

D. Village Footpaths - Cllr Reyland

Nothing to report

- E. Seavington Playing Field Association - Cllr Doble
The SPFA have received a cheque from CAF as a donation of £37.97.
The SPFA wish the start a Lottery/100 hundred club. This is to be run by the treasurer, appropriate licenses will be obtained, this should be starting shortly.
- F. Seavington Community Shop & Café - Cllr Parsons
Nothing to report
- G. LCN - Cllr Pendleton
Nothing to report
- H. Defibrillators in the two villages – update regarding training course.
Nothing to Report
- I. Volunteers and the free strimming course that the Parish Council has in hand with Somerset Council.
Nothing to Report

3799 Finance Matters:

- A. Balances: Current Account: £435.25 & Savings Account £19,016.91 (increase of £19.62 Bank Interest)
- B. To note the items of expenditure that have been pre approvingly paid

Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Grants	Subscriptions	Clerks Wages	Payroll	HMRC - Clerk	Clerks Overtime	SPFA Clerks Wages	Clerk Training	Defibs	Website & Emails	Sundries	VAT	Total	Reconciled
08/03/2024	989 6684 23	Unlimited Webhosting	BACS	75	988001852														£99.90		£19.98	£119.88	✓
15/03/2024	220 4302 31	Tesco	BACS	76																£1.25	£0.25	£1.50	✓
28/03/2024		Clerks Salary	BACS	77								£326.00		-£37.69		£492.10						£780.41	✓
28/03/2024		Clerks Holiday Pay	BACS	77								£606.85										£606.85	✓
28/03/2024		HMRC - Clerk	BACS	77										£37.69								£37.69	✓
29/03/2024		SALC - Clerk Training Course - Audit	BACS	79	INV-2994												£35.00					£35.00	✓
12/03/2024	372 067792	Whitefield Accountants - Clerk Payroll	BACS	80	INV-0495							£20.00									£4.00	£24.00	✓

Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Grants	Subscriptions	Clerks Wages	Payroll	HMRC - Clerk	Clerks Overtime	SPFA Clerks Wages	Clerk Training	Defibs	Website & Emails	Sundries	VAT	Total	Date Left Bank	
01/04/2024		Seavington Playing Fields Association - Venue	BACS	2	240407		£24.00																£24.00	05/04/2024
05/04/2024	727 255821	Amazon - Folder	BACS	1	GB4281YBAEUI																4.97	£0.99	£5.96	08/04/2024

- C. To agree and note the items of expenditure and approve payments since the last meeting.

Members noted all of the financial matters.

**3800 Date of next Meeting:
21st May 2024**

Meeting Closed at 20.06