



# SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**  
**E-Mail: clerk@seavingtonparishcouncil.gov.uk**

Minutes of the Parish Council meeting held at Seavington Community Shop/Café on Tuesday 16<sup>th</sup> May 2023 at 6.50pm.

## Present:

Cllr A Doble (Chair), Cllr P Parsons, Cllr C Reyland, Cllr S Whitefield, Cllr J Pendleton, Cllr J Roundell-Greene, Cllr Dance, Mrs S Doble (Clerk)

## Also Present:

One member of the public

## Questions and comments from members of the public

There were no members of the public present who wished to speak.

## Reports from Somerset Councillors

Cllr Roundell-Greene reported the start of Local Community Network meetings in which the first is to be held on 15<sup>th</sup> June 2023 at Donyatt Village Hall.

It was brought to the attention of Cllrs Dance and Roundell-Greene that highways are not repairing potholes correctly. It was reported that a certain pothole has been filled 3 times in 3 weeks.

Cllr Dance reported that he has stepped down as chair for South Petherton Parish Council as he is standing for the next General Election.

Cllrs Dance and Roundell-Greene left the meeting at 7.15

## 3677 To receive and agree any apologies for non-attendance:

No Apologies have been received

## 3678 Declarations of Interest:

Cllrs Parsons and Pendleton have shares in the community Shop. Cllrs Parsons, Pendleton and Whitefield all have shares in the CLT

## 3679 To receive and approve minutes of the Parish Council from Tuesday 18<sup>th</sup> April 2023

Members unanimously **RESOLVED** the Minutes of the meeting held on 18<sup>th</sup> April 2023 as a correct record and signed.

**Proposer Cllr Parsons Seconded Cllr Whitefield**

## 3680 Chairman's Announcements:

No announcements were made

## 3681 Clerks Resolution updates:

After extensive research online and having contacting South Petherton Parish Council Clerk, the Clerk stated that all Parish Councils must be registered with the Information Commissions Office. The fee will be £40 for this year or £35 if you choose to pay by direct debit. This matter is to be discussed by Cllrs in Resolutions 3683 B

## 3682 Updates on the Current Village Planning matters:

**Application No 22/03382/REM** Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(Pending)**

Members **NOTED** there were no updates

**Application No 22/03141/HOU** Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster. **(Pending)**

Members **NOTED** that The Parish Councils comments have now been uploaded onto Somerset Planning Portal. The Clerk has received an email from the Planner stating that the property is within the curtilage of a listed building.

**Application No 21/02654/FUL** Erection of buildings to store and facilitate the construction of carnival floats **(update)**

Members **NOTED** there were no updates

**Application No 22/00610/REM Land at Upton Lane, Seavington St Michael (pending)**

Members **NOTED** there were no updates

**Planning Enforcement:** 2 Southernways - continued use of the track and erection of the wooden fence and 5-bar gate - SSDC Planners refusing to enforce Refused Planning Application for residential use of the track.

Members **NOTED** there were no updates

**Application No 23/00767/FUL** Change of use of an agricultural silage clamp to Use Class E (f) and the erection of an ancillary day building to support the existing nursery business at Finca TLC | 1 Meade Farm Cottages Meade Lane Seavington St Michael Ilminster Somerset TA19 0QL

Members **NOTED** this application has been approved.

## 3683 Resolutions

- A. To agree and accept for the Clerk to attend some training Courses in June at a cost of £90.00.
  - i The Essentials Clerk 1 – Power & Duties
  - ii The Essentials Clerk 2 – Agendas, Minutes and Meetings
  - iii The Essentials Clerk 3 – Finance

Members unanimously **RESOLVED** to consent to the training for the Clerk  
**Proposer Cllr Parsons    Seconded Cllr Whitefield**

B.     To agree and approve for the Clerk to take the necessary steps to make the Parish Council compliant with the Information Commission Office at a cost of £40.00 per year or £35.00 per year on direct debit.

Members unanimously **RESOLVED** to pay £35.00 per year by direct debit.  
**Proposer Cllr Whitefield    Seconded Cllr Parsons**

C.     To agree a plan for maintenance of the village assets for the coming year:

- a.     Village Car Park – opposite The Volunteer Inn  
None required
- b.     Telephone Kiosk – situated on the Village Car Park  
Cllr Reyland to ask The Ranger to paint red.
- c.     War Memorial Plate – mounted in ground at north east corner of playing field. To have the letters recoloured, clean the plaque and seal it with lacquer.
- d.     1 Tommy Statue – north east corner of playing field  
None required
- e.     3 Notice Boards – 1 at Rowdells Orchard, 1 on Playing Field, 1 at the top of water Street. All these notice boards are lockable.  
Cllr Doble to look at and repair as necessary the notice board at top of Water Street.
- f.     6 seats – 1 at Ile Bridge, 1 opposite the entrance to Dark Lane, 1 at the top of Easterdown, 3 in St Mary’s Orchard  
To have repaired any that require and the Ranger to paint/stain
- g.     3 entrance stones - 1 at Boxstone Cross, 1 at Gummers Castle, 1 at top of Scotts Hill.  
Cllr Reyland to ask the Ranger to clean.
- h.     5 poo bins – 1 on playing field, 1 on verge by Seavington Community Shop, 1 off Rooksmead Lane at entrance to Sawpit Lane, 1 on footpath above Southernaways, 1 in orchard area behind St Mary’s Close. These bins are emptied by Somerset Council.  
None required
- i.     2 black litter bins – 1 in Millennium Hall/ Shop Car Park, 1 at entrance to play area off the tarmac path. These bins are emptied by Somerset Council  
The small bin by the carpark to be replaced with a big bin.
- j.     2 Speed Indicator Devices [SID] – including solar panels.  
None required
- k.     1 filing cabinet in Millennium Hall Parish Office  
None required
- l.     1 Acer Aspire Laptop  
None required
- m.     1 Brother DCP Printer.

None required

- D. To agree and accept the insurance renewal quote for the coming year – renewal date 1st June 2023.

Clerk advised that the renewal premium with a three year long term undertaking is £366.35 (insurers are giving a discount each of the three years). However, if the Council renewed on a one year basis the premium is £421.65. Clerk to ask insurers regarding insurance for volunteers undertaking works within the village on behalf of the Parish Council.

Members unanimously **RESOLVED** to renew the insurance under the three year long term undertaking.

**Proposer Cllr Doble Seconded Cllr Pendleton**

- E. To agree to purchase some stationery items for the clerk

Members unanimously **RESOLVED** that the Clerk to liaise with Chair each time stationery is required.

**Proposer Cllr Pendleton Seconded Cllr Reyland**

- F. To agree signatories for the Lloyds Bank account and agree for any alterations to be made.

Members unanimously **RESOLVED** to add Cllr Pendleton and Clerk to the bank account. Cllrs Parsons and Reyland to authorize Cllr Doble should he be required to second authorize payment with the Clerk as they do not have online banking.

**Proposer Cllr Reyland Seconded Cllr Doble**

### 3684 Additional information (if any) on the following:

- a) SID's and Community Speedwatch – Cllrs Pendleton and Doble to move SID's. Cllr Pendleton to take on the moving as required with the help of Karen (Ranger)
- b) Highways issues – Drain cover outside Beech Cottage is lower than the road and a resident has advised it hinged wrong way based on information from the gully cleaning team. Cllr Parsons will communicate with Lee Norman at Somerset Council.
- c) Ranger Scheme - No Mow May it has been agreed that Karen will cut road splays and a foot down the side of roads leaving the rest of the bank. The notice board in St Mary's has had the hedge trimmed to make access and reading the board easier.
- d) Village Footpaths – Footpath team from Somerset Council will be in Seavington for a day carrying out improvement work around the villages liaising with Cllr Reyland.
- e) Rowdell Orchard – Nothing to report
- f) Cherry Tree Site Planting – This has now been postponed to the Autumn.
- g) Seavington Playing Field Association – AGM on 30<sup>th</sup> May 2023.
- h) Seavington Community Shop & Café – Cllr Parsons – Nothing to report

- i) Defibrillator – Discussions took place about possibility of installing a defibrillator in each of the villages. Possible sights were suggested, Cllr Doble to investigate sights and obtain quotes for these locations.
- j) Local Community Network Meetings – Cllr Pendleton is to attend.

### 3685 Finance Matters:

- a) Balances: Current Account: £40,974.93 Savings Account £0.00

Move the balance left from last year to savings account.

- b) To note the items of expenditure that have been pre approvingly paid

Date	Suppliers VAT No	Brief Description of Supply	Payment Type/Chq No	Reference	Invoice No	Ranger	Meeting Venue Hire	Insurance	Grass Cutting Playing Field	Grants	Clerk	Sundries	VAT	Total
02/05/2023		Seavington Community Shop & Café	BACS	2	N/A		£250.00						£0.00	£250.00
02/05/2023		Grounds Maintenance Grant - Church	BACS	3	N/A					£1,000.00			£0.00	£1,000.00
02/05/2023	131 2544 12	Somerset Council - Ranger - March	BACS	4	30009195	£800.31							£160.06	£960.37
03/05/2023	131 5051 20	Parsons Landscapes Ltd - April	BACS	5	16707				£750.40				£150.08	£900.48

Members **NOTED** payment for the items of pre-authorized expenditure.

- c) To agree and note the items of expenditure and approve payments since the last meeting

Members unanimously **RESOLVED** payment of the items of expenditure since the last meeting.

To reimburse Cllr Reyland for the Coronation expenditure

**Proposer** Cllr Doble **Seconded** Cllr Pendleton

### 3686 Date of next Meeting:

Tuesday 13<sup>th</sup> June 2023. Cllr Whitefield has given apologies.

**Meeting closed at 8.44**