



# SEAVINGTON PARISH COUNCIL

Clerk to the Parish **Sue Doble**  
**E-Mail: clerk@seavingtonparishcouncil.gov.uk**

Minutes of the Parish Council meeting held at Seavington Community Shop/Café on Tuesday 18<sup>th</sup> April 2023 at 6.30pm.

## Present:

Cllr A Doble (Chair), Cllr P Parsons, Cllr C Reyland, Cllr S Whitefield, County Cllr J Roundell-Greene, Mrs S Doble (Clerk)

## Also Present:

One member of the public

## Questions and comments from members of the public

There were no members of the public present who wished to speak.

## Reports from Somerset Council Councillors

Cllr Roundell-Greene gave an oral report summarizing a meeting she had attended earlier in the day about how the new Local Community Networks (LCNs) will work. She will send a written report in due course.

Cllr Parsons asked for advice regarding a recent planning decision where the planning officer appears to have based the decision on inaccurate information and not addressed issues raised by Parish Council. Cllr Roundell-Greene suggested the Parish Council send a letter to John Hammond, Head of Planning, expressing our concern. Cllr Doble agreed to action this

Cllr Roundell-Greene left the meeting at 19.20

## 3677 To receive and agree any apologies for non-attendance:

Cllr Pendleton  
County Cllr Dance

## 3678 Declarations of Interest:

Cllr Whitefield declared an interest in Agenda Item 3683G to agree the accountant for Payroll for the clerk.

## 3679 To receive and approve minutes of the Parish Council from Tuesday 21<sup>st</sup> March 2023

Members unanimously **RESOLVED** the Minutes of the meeting held on 21st March 2023 as a correct record and signed.

**Proposer Cllr Parsons Seconded Cllr Reyland**

### 3680 Chairman's Announcements:

The Chair reported the appointment of Mrs Sue Doble as Parish Clerk and Responsible Financial Officer following a successful interview on Friday 14th April 2023 and thanked Cllrs Reyland and Parsons for conducting the appointment process.

### 3681 Clerks Resolution updates:

The clerk will conduct some research on the information commission office and report back at the next meeting on findings. Some suggestions were made for advice: Somerset Council, SALC, other Parish Councils

### 3682 Updates on the Current Village Planning matters:

**Application No 22/03382/REM** Reserved Matters for the approval of appearance, landscaping, layout and scale of planning consent 19/01070/OUT; Outline application for residential development together with the formation of vehicular access to plots. **(Pending)**

The response from Highways and 2 objections from residents were **NOTED**.

**Application No 22/03141/HOU** Removal of two pitched roofs, raising of the eaves, and the construction of one new roof to allow a replacement second bedroom on the first floor. Thyme Cottage, Old A303 Seavington St Michael, Ilminster. **(Pending)**

Members **NOTED** that their question as to whether Listed Building Consent is required isn't showing. The Clerk will resend.

**Application No 21/02654/FUL** Erection of buildings to store and facilitate the construction of carnival floats **(update)**

No further information.

**Application No 22/00610 Land at Upton Lane, Seavington St Michael (pending)**

No further information.

**Planning Enforcement:** 2 Southernways - continued use of the track and erection of the wooden fence and 5-bar gate - SSDC Planners refusing to enforce Refused Planning Application for residential use of the track.

No further information,

### 3683 Resolutions

- a) **Application No 23/00767/FUL** Change of use of an agricultural silage clamp to Use Class E (f) and the erection of an ancillary day building to support the existing nursery business at Finca TLC | 1 Meade Farm Cottages Meade Lane Seavington St Michael Ilminster Somerset TA19 0QL

Members unanimously **RESOLVED** to support the application.

**Proposer Cllr Doble Seconded Cllr Reyland**

- b) **To discuss and agree any action that can be taken to rectify the parking matters raised by a resident concerning Upton Lane and The Village Car Park**

Members unanimously **RESOLVED** to raise residents' awareness of various parking issues and SORN/uninsured vehicles on highway within the village through the Seavington News.

**Proposer Cllr Doble Seconded Cllr Reyland**

- c) **To agree and approve Certificate of Exemption and the Section 1 Annual Governance Statement**  
Members unanimously **RESOLVED** to approve and sign the Annual Governance Statement  
**Proposer Cllr Reyland Seconded Cllr Whitefield**
- d) **To agree and approve the Section 2 Accounting Statements**  
Members unanimously **RESOLVED** to approve the Section 2 Accounting Statements  
**Proposer Cllr Doble Seconded Cllr Reyland**  
Viewing of 2022/23 accounts can be arranged by contacting Cllr Parsons to arrange a convenient time.
- e) **To agree Parsons Services and Ranger Scheme invoices can be paid when received without meeting approval.**  
Members unanimously **RESOLVED** that the Clerk has delegated authority to pay Parsons Services and Ranger Scheme up to the approved quotation price.  
**Proposer Cllr Whitefield Seconded Cllr Doble**
- f) **To consider and approve a grant donation to the PCC for maintenance of the St Mary's and St Michael's Church yards for the year 2023/24**  
Members unanimously **RESOLVED** to approve a grant of £1000 to the PCC for maintenance of St Mary's and St Michael's Churchyards for the year 2023/24  
**Proposer Cllr Reyland Seconded Cllr Parsons**
- g) **To agree an Accountant for the Payroll of the Clerk.**  
Item Postponed until end of meeting due to declaration of interest – see end of minutes
- h) **To approve and accept The Seavingtons' News Accounts for the year 2022/23**  
Members unanimously **RESOLVED** to approve the Seavingtons' News Accounts for the year 2022/23  
**Proposer Cllr Doble Seconded Cllr Whitefield**

3684      [Additional information \(if any\) on the following:](#)

- a) SID's and Community Speedwatch – nothing to report.
- b) Highways issues – Cllr Parsons gave an oral report on the meeting with Lee Norman from County Highways, also attended by Cllrs Pendleton and Whitefield. Issues viewed and discussed included blocked drains in Davids Lane, verge subsidence and sinking road in Rooksmead Lane, and the whereabouts of any documentation/plans relating to the Flood Alleviation Scheme completed jointly by County and District Councils during the late 1990s. The solution to Rooksmead Lane will be costly and funding may be an issue due to budget restraints, but will be looked into by highways when funding allows. The blocked drain installed as part of the Flood Alleviation Scheme in Davids Lane has now been cleared but others remain blocked. Lee Norman agreed to investigate where the plans for the Flood Alleviation Scheme plans are located. Cllr Parsons to follow up.
- c) Ranger Scheme - Cllr Reyland advised that the Ranger only did a half day last week and this month's invoice should be reduced accordingly. The Ranger will be asked to clear the drain grilles in Davids Lane again.
- d) Village Footpaths – Nothing to Report

- e) Rowdell Orchard - Cllr Doble to talk with Crispin Raikes for an update and to find out what we need to take on since Crispin Raikes has retired from District Councillor roles.
- f) Cherry Tree Site Planting - Cllr Reyland will attend to this when weather and ground conditions are favourable.
- g) Seavington Playing Field Association – Cllr Doble advised that the AGM will be held on 30<sup>th</sup> May 2023. He also advised that the Accounts have been sent to the auditor and a new hearing loop has also been approved for installation.
- h) Seavington Community Shop & Café – Cllr Parsons – Nothing to report.
- i) Coronation events are to be publicized in the Seavington News, noting that if anybody requires transport to and from the event, to contact Cllr Reyland.

### 3685 Finance Matters:

- a) Balances: Current Account: £18,822.41 Savings Account £0.00
- b) To note the items of expenditure that have been pre approvingly paid  
None
- c) To agree and note the items of expenditure and approve payments since the last meeting  
None

### 3686 Date of next Meeting:

Tuesday 16<sup>th</sup> May 2023.

Cllr Whitefield declared an interest in the next item and left the meeting at 20.04

#### **Part of 3683 Resolutions**

#### **To agree the accountant for Payroll for the Clerk**

Cllr Doble reported that he had obtained three quotes (Chalmers Chartered Accountants, Orchard Chartered Certified Accounts and Whitefield Accountants). Members unanimously **RESOLVED** to instruct Whitefield Accountants. The Clerk to liaise with them.

**Proposer Cllr Reyland Seconded Cllr Parsons**

**Meeting closed at 20.13**