



# SEAVINGTON PARISH COUNCIL

Clerk to the Parish Sue Doble

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Minutes of the Parish Council meeting held in Seavington Millennium Hall on Tuesday 21<sup>st</sup> April 2026 at 18:30.

**Present:** Cllr A Doble, Cllr B Small, Cllr R Prendergast, Cllr C Hughes, Cllr S Ashton, Mrs S Doble (Clerk)

**Also Present:**

There were 4 members of the public present.

**Questions and comments from members of the public**

A member of the public enquired whether the Parish Council would be able to offer any assistance in relation to this years Harvest Supper. In response, it was explained that the SPFA would likely be in a better position to provide the necessary support and should therefore be approached in this regard.

**Reports from Somerset Councillors (limited to 10 minutes in total)**

Cllr S Ashton attended the meeting on behalf of Cllr J Roundell-Greene

- The Council was reminded of the Government's consultation on planning, including proposals to expedite the planning process. It was further noted that an application relating to nine dwellings would be the only application to be referred to the Planning Committee, whereas smaller planning applications would be determined by Planning Officers under delegated authority. If approved, these arrangements would come into force after 30 September 2026.
- The Parish Council was informed that Kier has been authorised by Somerset Council to carry out additional pothole repairs while on site. This includes addressing nearby defects at their discretion, within a maximum distance of 10 metres from the original pothole.
- Somerset Council has indicated that work is ongoing to address the backlog of potholes across the county, with the aim of being up to date by August.
- It was noted that the potholes in Davids Lane have been repaired.

Cllr S Ashton left the meeting at 18:50

4014 To receive and agree any apologies for non-attendance:

- Apologies have been received from Cllr C Taylor, Cllr N England, Cllr J Roundell Greene

4015 Declarations of Interest: E.g. Shop and Community Land Trust (CLT).

- No further declaration of interest where received.

4016 To receive and approve the minutes of the Parish Council Meeting held on Tuesday 17<sup>th</sup> March 2026. **MEMBERS** unanimously **RESOLVED** that the minutes of the Parish Council Meeting held on Tuesday 17<sup>th</sup> March 2026 as a correct record and signed.

**Proposed** Cllr Small **Seconded** Cllr Prendergast

4017 Clerks Updates:

- The Clerk reported that the Precept money due in April has been received. This year Somerset Council are paying half in April and the other half in September.
- The Clerk reported that, following the resignation of Cllr Reyland, the statutory notice period has expired and the Parish Council is now in a position to proceed with co-option to fill the vacancy.
- The Clerk reported receipt of the Non-Domestic Rates Council Tax bill for the Village Car Park, The Pond, confirming that no payment was due.
- The Clerk also advised that the Data Protection Fee for ICO (Information Commissioner's Office) will automatically renew as it is set up on an annual direct debit basis.

4018 Flood Warden/Village Flooding Updates:

- Nothing to Report

- 4019 To receive updates on the Current Village Planning matters:
- No planning matters were discuss
- 4020 Resolutions (Inc Planning – when applicable):
- A. To DISCUSS and ELECT a new Vice-Chairman.**  
**MEMBERS** unanimously **RESOLVED** to elect Cllr Small as the new Vice-Chairman  
**Proposed** Cllr Doble **Seconded** Cllr Prendergast
- B. To DISCUSS and ELECT a new Ranger Liaison Officer.**  
**MEMBERS** unanimously **RESOLVED** to elect Cllr Prendergast as the new Ranger Liaison Officer.  
**Proposed** Cllr Small **Seconded** Cllr Hughes
- C. To DISCUSS and RESOLVE the storge of weedkiller, paint and any other substance used by the Ranger.**  
**MEMBERS** unanimously **RESOLVED** to purchase a metal Armorgard chemical box (545mm x 800mm x 480mm) which can be bolted to the floor at a cost of £403.00 plus VAT.  
**Proposed** Cllr Small **Seconded** Cllr Hughes
- D. To DISCUSS and RESOLVE the quotes received for the new Parish Council website.**  
**MEMBERS** unanimously **RESOLVED** to accept the quote received from Parish Online to design and build the new Parish Council website so that it complies with Assertion 10 of the AGAR form.  
**Proposed** Cllr Doble **Seconded** Cllr Small
- E. To DISCUSS and RESOLVE the Clerks Workplace Pension.**  
**MEMBERS** unanimously **RESOLVED** to defer this to the end of the meeting where it will be discussed as part of a closed meeting.  
**Proposed** Cllr Small **Seconded** Cllr Hughes
- F. To DISCUSS and RESOLVE the quote received for litter/dog bin emptying for the year 2026/27.**  
**MEMBERS** unanimously **RESOLVED** to accept the quote received for the litter/dog bin emptying for the year 2026/27.  
**Proposed** Cllr Doble **Seconded** Cllr Hughes
- G. To DISCUSS and RESOLVE the renewal of SALC membership and payment of their fees for the year 2026/27.**  
**MEMBERS** unanimously **RESOLVED** to renew the SALC membership.  
**Proposed** Cllr Hughes **Seconded** Cllr Small
- H. To RECEIVE and APPROVE the Annual Accounts for the year 2025/26.**  
**MEMBERS** unanimously **RESOLVED** to approve the Annual Accounts for the year 2025/26.  
**Proposed** Cllr Small **Seconded** Cllr Hughes
- I. To RECEIVE and APPROVE the Annual Internal Audit Report for the year 2025/26.**  
**MEMBERS** unanimously **RESOLVED** to approve the Annual Internal Audit Report for the year 2025/26.  
**Proposed** Cllr Small **Seconded** Cllr Prendergast
- J. To RECEIVE and APPROVE the Section 1 Annual Governance Statement for the year 2025/26.**  
**MEMBERS** unanimously **RESOLVED** to approve the Section 1 Annual Governance Statement for the year 2025/26.  
**Proposed** Cllr Prendergast **Seconded** Cllr Hughes
- K. To RECEIVE and APPROVE the Section 2 Accounting Statements for the year 2025/26.**  
**MEMBERS** unanimously **RESOLVED** to approve the Section 2 Accounting Statements for the year 2025/26.  
**Proposed** Cllr Small **Seconded** Cllr Hughes
- L. To RECEIVE and APPROVE the Explanation of Variances – pro forma for the year 2025/26.**  
**MEMBERS** unanimously **RESOLVED** to approve the Explanation of Variances – pro forma for the year 2025/26.

**Proposed** Cllr Small **Seconded** Cllr Prendergast

- M.** To **RECEIVE** and **APPROVE** the Bank Reconciliation – pro forma for the year 2025/26.  
**MEMBERS** unanimously **RESOLVED** to approve the Bank Reconciliation – pro forma for the year 2025/26.  
**Proposed** Cllr Prendergast **Seconded** Cllr Small
- N.** To **RECEIVE** and **APPROVE** the Confirmation of the Dates of the Period for the Exercise of Public Rights for the year 2025/26.  
**MEMBERS** unanimously **RESOLVED** to approve the Confirmation of the Dates of the Period for the Exercise of Public Rights for the year 2025/26.  
**Proposed** Cllr Hughes **Seconded** Cllr Small
- O.** To **RECEIVE** and **APPROVE** the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return for the year 2025/26.  
**MEMBERS** unanimously **RESOLVED** to approve the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return of the year 2025/26.  
**Proposed** Cllr Small **Seconded** Cllr Hughes
- P.** To **RECEIVE** and **APPROVE** the Asset Register for the year 2025/26.  
**MEMBERS** unanimously **RESOLVED** to approve the Asset Register for the year 2025/26.  
**Proposed** Cllr Doble **Seconded** Cllr Small
- Q.** To **RECEIVE** and **APPROVE** the VAT which is to be reclaimed for the year 2025/26.  
**MEMBERS** unanimously **RESOLVED** to approve the VAT which is to be reclaimed for the year 2025/26.  
**Proposed** Cllr Prendergast **Seconded** Cllr Small
- R.** To **RECEIVE** and **APPROVE** the Community Infrastructure Levy Annual Report for the year 2025/26.  
**MEMBERS** unanimously **RESOLVED** to approve the Community Infrastructure Levy Report for the year 2025/26.  
**Proposed** Cllr Hughes **Seconded** Cllr Prendergast
- S.** To **RECEIVE** and **NOTE** the Annual Accounts and Financial Report from the Seavington News for the year 2025/26.  
**MEMBERS** unanimously **RESOLVED** to accept the Annual Accounts and Financial Report from the Seavington News for the year 2025/26.  
**Proposed** Cllr Doble **Seconded** Cllr Hughes

4021 To receive any additional information (if any) on the following:

- A.** SID's and Community Speed Watch – Cllr England  
It has been requested that the SID's is moved to outside Falcon Close.
- B.** Highways issues – Cllr Taylor  
Nothing to Report
- C.** Ranger Scheme - Cllr  
The Clerk has asked if the Ranger could cut around the notice board in St Marys.
- D.** Village Footpaths - Cllr England  
Nothing to Report
- E.** Seavington Playing Field Association - Cllr Doble  
Nothing to Report
- F.** Seavington Community Shop & Café – Cllr Taylor  
Nothing to Report
- G.** LCN – Clerk  
The Clerk reported that an online LCN Highways meeting will take place on Thursday, 23 April 2026, and asked if any Councillors were available to attend. Cllr R Prendergast volunteered to attend the

meeting. The next online LCN Highways meeting is scheduled for Thursday, 7 July 2026.

**H. Village Facebook Group – Cllr Small**  
Nothing to Report

**I. Chapter 8 Training – Clerk**

The Clerk reported that Parsons Landscapes Ltd have confirmed that they are booking Greg (The Ranger) onto an appropriate course.

**4022 Finance Matters:**

**A. Balances:**

Current Account: £1,093.91  
Savings Account: £20,004.44  
Reserves Account: £42,124.39

**B. To note the items of expenditure that have been pre-approvingly paid.**

| 15-Apr-26    |                                  |            | £10,023.99 | £4,644.90                   | £365.00            | £1,564.08 | £505.60   | £68.87      | £4,294.32        | £4,127.15 | £309.04       | £230.00 | £0.00    | £210.00 | £200.00 | £138.87          | £174.34         | £6,451.79    | £14.37      | £3,493.61         | £51.00       | £5,125.89 | £41,992.82 |                |           |
|--------------|----------------------------------|------------|------------|-----------------------------|--------------------|-----------|-----------|-------------|------------------|-----------|---------------|---------|----------|---------|---------|------------------|-----------------|--------------|-------------|-------------------|--------------|-----------|------------|----------------|-----------|
| Invoice Date | Brief Description of Supply      | Invoice No | Ranger     | Grass Cutting Playing Field | Meeting Venue Hire | Bins      | Insurance | Maintenance | Assets Purchased | Grants    | Subscriptions | Payroll | Training | Audit   | Misc    | Website & Emails | Clerks Expenses | Clerks Wages | Clerks HMRC | SPFA Clerks Wages | Bank Charges | VAT       | Total      | Date Left Bank |           |
| 17-Mar-26    | Llounds Bank - Charges           |            |            |                             |                    |           |           |             |                  |           |               |         |          |         |         |                  |                 |              |             |                   |              |           | £4.25      | £4.25          | 17-Mar-26 |
| 18-Mar-26    | Seavington Community Shop & Cafe |            |            |                             |                    |           |           |             |                  |           |               |         |          |         |         |                  |                 |              |             |                   |              |           | £0.77      | £1.00          | 18-Mar-26 |
| 18-Mar-26    | Berlham Ltd - Printer Toner      | SINC72494  |            |                             |                    |           |           |             |                  |           |               |         |          |         |         |                  | £0.63           |              |             |                   |              |           | £3.60      | £37.60         | 30-Mar-26 |
| 20-Mar-26    | Print2Media                      | INV-32325  |            |                             |                    |           |           |             | £63.00           |           |               |         |          |         |         |                  |                 |              |             |                   |              |           | £12.60     | £75.60         | 30-Mar-26 |
| 28-Mar-26    | Mrs S Doble - Clerks Wages       |            |            |                             |                    |           |           |             |                  |           |               |         |          |         |         |                  |                 | £469.19      |             |                   | £258.45      |           | £727.64    | 30-Mar-26      |           |
| 30-Mar-26    | Somerset Council                 | 32016973   |            |                             |                    | £338.00   |           |             |                  |           |               |         |          |         |         |                  |                 |              |             |                   |              |           | £67.60     | £405.60        | 31-Mar-26 |

| 15-Apr-26    |                             |              | £989.60 | £738.60                     | £28.00             | £0.00 | £0.00     | £0.00       | £0.00            | £0.00  | £0.00         | £0.00   | £0.00    | £0.00 | £0.00 | £250.00          | £0.00           | £0.00        | £0.00       | £0.00             | £0.00        | £395.64 | £2,401.84 |                |           |
|--------------|-----------------------------|--------------|---------|-----------------------------|--------------------|-------|-----------|-------------|------------------|--------|---------------|---------|----------|-------|-------|------------------|-----------------|--------------|-------------|-------------------|--------------|---------|-----------|----------------|-----------|
| Invoice Date | Brief Description of Supply | Invoice No   | Ranger  | Grass Cutting Playing Field | Meeting Venue Hire | Bins  | Insurance | Maintenance | Assets Purchased | Grants | Subscriptions | Payroll | Training | Audit | Misc  | Website & Emails | Clerks Expenses | Clerks Wages | Clerks HMRC | SPFA Clerks Wages | Bank Charges | VAT     | Total     | Date Left Bank |           |
| 01-Apr-26    | Seavington Millennium Hall  | 269404       |         |                             | £28.00             |       |           |             |                  |        |               |         |          |       |       |                  |                 |              |             |                   |              |         | £28.00    | 01-Apr-26      |           |
| 31-Mar-26    | Parsons Landscapes Ltd      | 18700        | £989.60 | £738.60                     |                    |       |           |             |                  |        |               |         |          |       |       |                  |                 |              |             |                   |              |         | £345.64   | £2,073.54      | 09-Apr-26 |
| 02-Apr-26    | Parish Online               | 40UD093-0005 |         |                             |                    |       |           |             |                  |        |               |         |          |       |       | £250.00          |                 |              |             |                   |              |         | £50.00    | £300.00        | 09-Apr-26 |

**C. To agree and note the items of expenditure and approve payments since the last meeting.**

**4023 Date of next Meeting: Tuesday 19<sup>th</sup> May 2026.**

Meeting Closed at 19.35

A private meeting of the Councillors took place to discuss the Clerks Workplace Pension.

- It was resolved to offer the Clerk the option to opt into a pension scheme. It was further agreed that the Chairman would write to the Clerk to confirm this.